



FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

RQ-2

APR 26 1994

Donna Singleton, Treasurer
National Republican Congressional
Committee Expenditures
320 First Street
Washington, DC 20003

Identification Number: C00075820

Reference: May Monthly Report (4/1/93-4/30/93)

Dear Ms. Singleton:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Line 18 of the Detailed Summary Page of your report discloses a total of \$62,727.54 in transfers from your non-federal account for joint activity. The sum of the entries itemized on Schedule H3, however, indicates the total to be \$58,681.60. Please amend your report to clarify the discrepancy.

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to include the purpose/event for several joint expenditures to various vendors. Note that the unique identifying code for an event is not considered an adequate description of purpose. Please amend your report to include this missing information.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 of your report to clarify the following descriptions: Trf from Fed Ex to Trust. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3). In addition, please clarify whether these transactions represent a transfer-out of funds received from your non-federal account.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this

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letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald L. Averett", with a stylized flourish at the end.

Donald L. Averett
Senior Reports Analyst
Reports Analysis Division

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